



JACKIE CONTRERAS, Ph.D.
Interim Director

**County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place, Los Angeles, California 90020
(213) 351-5602

Board of Supervisors

GLORIA MOLINA
First District
MARK RIDLEY-THOMAS
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ZEV YAROSLAVSKY
Third District
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Fourth District
MICHAEL D. ANTONOVICH
Fifth District

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

May 10, 2011

#23 MAY 10, 2011

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST TO APPROVE INCREASES TO THE MAXIMUM CONTRACT SUM OF FIVE (5)
EXISTING CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND TREATMENT
PROGRAM SERVICES AB1733/AB2994 CONTRACTS IN SUPERVISORIAL DISTRICT ONE
(FIRST DISTRICT) (3 VOTES)**

SUBJECT

Requesting your Board's approval to increase the maximum contract sum of five (5) existing Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) contractors to reallocate \$102,636.09 of unspent CAPIT funds originally budgeted for a former Supervisorial District One CAPIT Contractor.

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve the increase for the maximum contract sum of the five (5) existing CAPIT Contractors in Supervisorial District One at the amounts delineated in Attachment B. This will redistribute \$102,636.09 of unused CAPIT funds originally budgeted for a former Supervisorial District One CAPIT Contractor.
2. Approve and execute five (5) Contract Amendments (Attachments A1-A5). The combined increase to the maximum annual contract sum is \$102,636.09 and will provide additional hours of service effective the date of execution through June 30, 2011.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Following a fiscal analysis of its agency's programs, on June 3, 2010, Bienvenidos Children's Center (Bienvenidos) spoke with Department of Children and Family Services (DCFS)

Program managers and expressed a desire to increase the unit costs of its CAPIT Program or discontinue providing CAPIT services in Supervisorial District One upon expiration of its CAPIT contract on June 30, 2010. After the June 3, 2010, contact with Bienvenidos, DCFS Program management made a business decision it would be in the County's best interest to allow this CAPIT contract to expire and not exercise the option to extend the contract for one (1) year.

The CAPIT contract with Bienvenidos expired on June 30, 2010, leaving previously budgeted service funds in the amount of \$102,636.09 for FY 2010-11 for Supervisorial District One unused.

DCFS Program management completed an analysis of the spending history of the 14 remaining Supervisorial District One CAPIT Contractors. DCFS Program management eliminated two agencies from consideration based on their historical underutilization of CAPIT funds. DCFS Program management sent a survey to the remaining 12 CAPIT Contractors within Supervisorial District One requesting they identify their target populations in regards to service array, geographic service area, and language needs of their families served.

DCFS Program management analyzed the responses to ensure alignment with Bienvenidos target populations. DCFS invited the 12 CAPIT agencies to a meeting in which seven (7) attended to discuss the possibility of additional CAPIT funding available. DCFS requested interested Contractors to submit a letter of interest and a written proposal on how the additional funding would be utilized to ensure a continuity of service for families within Bienvenidos former geographic service area. Of the seven (7) agencies that attended the meeting, five (5) submitted a letter of interest and written proposal.

DCFS Program management developed an agency specific allocation for the available funds based on: 1) ability to provide similar services in Supervisorial District One, and 2) demonstrated ability to utilize maximum funding allocated.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan, Goal #1, Operational Effectiveness and Goal #2, Children, Family and Adult Well-Being. The recommended actions will ensure that current services will continue without interruption.

FISCAL IMPACT/FINANCING

There is no additional cost associated with these Amendments as redirected funds are being used. These Amendments will not affect the current year budget and total CAPIT funds. Funding is included in the department's Fiscal Year 2010-11 Adopted Budget.

The \$102,636.09 will be used to increase the Maximum Annual Contract Sum of the five (5) existing Contractors as follows:

Contractor	Current Annual Contract Sum	Increase Amount	New Maximum Annual Contract Sum
Foothill Family Service	\$86,978.85	\$24,576.94	\$111,555.79
Hillside	\$82,500.00	\$23,311.39	\$105,811.39
Human Services Assoc.	\$112,740.43	\$31,855.76	\$144,596.19
Parents Anonymous, Inc.	\$30,800.27	\$8,702.68	\$39,502.95
SPIRITT Family Services	\$50,213.97	\$14,189.32	\$64,403.29

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On June 24, 2003, your Board approved and delegated authority to the Director of DCFS to execute the CAPIT contracts with various agencies to provide CAPIT services for the period July 1, 2003 through June 30, 2005, with an optional one-year extension through June 30, 2006.

On December 13, 2005, California Department of Social Services (CDSS) approved DCFS' request to extend the CAPIT contracts for two additional years, effective July 1, 2006 through June 30, 2008, which your Board approved on June 7, 2006.

On April 28, 2008, CDSS approved DCFS' request to extend the CAPIT contracts for two additional years, effective July 1, 2008 through June 30, 2010, with an optional one-year extension through June 30, 2011, which your Board approved on June 24, 2008.

The CEO and County Counsel have reviewed this Board letter. County Counsel has approved the Amendments as to form.

CONTRACTING PROCESS

No additional contracting process was needed for reallocation of the funds.

The amendments comply with CDSS regulation 23.604.41, as the increase in units of services is not in the original contract term, but eight (8) years after the completion of the RFP. CDSS has approved DCFS extending the CAPIT Contracts while DCFS is incorporating CAPIT into the Department's Promoting Safe and Stable Families (PSSF) Redesign. CDSS provided DCFS with a Technical Assistance Grant to aid in this redesign.

The recommended action also complies with 23.604.42, as we have the documentation supporting the determination of the amount of the increases provided to each of the Five CAPIT Contractors, and these increases were approved by Inter-Agency Council on Child Abuse and Neglect (ICAN).

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these Amendments will fully utilize CAPIT funds available for services to families in Supervisorial District One.

CONCLUSION

Upon approval by your Board, it is requested that the Executive Officer/Clerk of the Board send an adopted stamped copy of this Board letter and attachment to:

1. Department of Children and Family Services
Contracts Administration Division
Attention: Armand Montiel, Assistant Division Chief
425 Shatto Place, Room 400
Los Angeles, CA 90020

Respectfully submitted,

A handwritten signature in cursive script, reading "Jackie Contreras", is written over a light blue horizontal line. The signature is in black ink and is positioned to the left of a vertical line.

JACKIE CONTRERAS, Ph.D.
Interim Director

JC:CMM
AM:KAF:DLF:mm

Enclosures

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors



AMENDMENT NUMBER EIGHT

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER 02-025-20

WITH

FOOTHILL FAMILY SERVICE

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT**

This Amendment Number Eight ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and Foothill Family Service, ("CONTRACTOR"), for administration of CAPIT Program Services on this 10th day of May, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number Eight is to redistribute Fiscal Year 2010-11 funds reserved to current CAPIT CONTRACTORS within Supervisorial District One,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 4.0 CONTRACT SUM, Subsection 4.2 is amended to read as:
 - 4.2 The total amount payable under this Contract shall not exceed \$581,256 hereinafter referred to as "Maximum Contract Sum." The annual amount payable under this Contract shall not exceed \$111,555.79 for FY 2010-11.
2. Section 6.0 **CONTRACT FUNDING**, subsection 6.2.2 added to read as follows:
 - 6.2.2 Annual funding according to Supervisorial District for FY 2010-11 will be as follows:

FIRST DISTRICT	\$	<u>111,555.79</u>
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	
FOURTH DISTRICT	\$	
FIFTH DISTRICT	\$	
ANNUAL TOTAL	\$	<u>111,555.79</u>

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

3. Exhibit B-2, Revised Budget for Fiscal Year 2010-11, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Contract to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Los Angeles County

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By Benjamin Zavala
Deputy



I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Zavala
Deputy

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN, COUNTY COUNSEL

BY Kathleen Bramwell
Kathleen Bramwell, Principal Deputy County Counsel

Foothill Family Services
CONTRACTOR

By Helen Mollan-Wolf

Name HELEN MOLLAN-WOLF

Title EXECUTIVE DIRECTOR

By Janet Llewellyn

Name Janet Llewellyn

Title Director of Operations

95-1690990

Tax Identification Number

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 MAY 10 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77510

**COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

CONTRACT PROGRAM MODIFICATION REQUEST

ANNUAL CONTRACT AMOUNT: \$111,555.79

NAME OF AGENCY: Foothill Family Service

FISCAL YEAR: 7/1/10-6/30/11

AMOUNT OF CONTRACT AFFECTED: Entire

DATE OF REQUEST: September 27, 2010

MODIFICATION #: 1

EFFECTIVE DATE OF MODIFICATION: _____

REASON FOR REQUEST: Thank you very much for the extra funding for our Sup. District 1 contract. This will help with providing much needed services to even more clients! Foothill Family Service requests a unit modification that will add units to the Professional and Paraprofessional categories under Intake and Agency/Off-site Counseling for our Supervisorial District I contract serving primarily the El Monte area and expanding into Spa 7 zip codes. This will allow us to provide more counseling services through our El Monte office to respond to the community needs; we, therefore, need the units in those categories to support the work we are providing. (Please see Schedule A-2, which is attached.)

SIGNATURE: *Julia Casal* PHONE: 626/795-6907 DATE: 9/27/10
AGENCY REPRESENTATIVE

REQUEST MUST MEET THE FOLLOWING GUIDELINES:

A. PROGRAM MODIFICATION:

- a. May increase or decrease the number of units of service between the professional and paraprofessional cost categories.
- b. Shall not change the total Agreement amount.
- c. Must be in writing and approved by the County Manager.
- d. Must be in the best interest of the County.

B. DOES REQUEST FALL INTO THESE AUTHORIZED GUIDELINES: YES ☒ NO ☐
RECOMMENDED ACTION: APPROVE DISAPPROVE RETURNED FOR RESUBMISSION

APPROVAL: *Janet Syon*
PROGRAM SPECIALIST

DATE: 11-18-10

I CONCUR/DO NOT CONCUR WITH RECOMMENDATION:

[Signature]
PROGRAM MANAGER

DATE: 11/15/12

2010/11/19 10:23

CAPIT 1733/2994 Budget Modification Form

EXHIBIT B-2

CAPIT STAFF TO FILL IN ONLY THE GREEN SECTIONS OF THIS FORM

Agency Name/District:	Foothill Family Service (El Monte)		AB 1733 Contract #:		02-025-20
Date:	9/27/2010	Bud Mod #:	1	AB 2994 Contract #:	02-025-20
Service Hours					
Client Services	Professional		Paraprofessional		%Service Hours
	Before	After	Before	After	
Intake	41	41	30	30	71 3.48%
Agency Off-Site Counseling	640	839.359	700	970	1809.359 88.64%
Parent Education Support Groups	144	144	0	0	144 7.05%
1-Home Counseling	16.5	16.5	0	0	16.5 0.81%
1-Parenting Skills Instruction	0	0	0	0	0 0.00%
Case Management	0.5	0.5	0	0	0.5 0.02%
Intreach	0	0	0	0	0 0.00%
4 hour telephone availability to agency's clients	0	0	0	0	0 0.00%
Totals:	842	1041.359	730	1000	2041.359 100.00%

Professional hours	\$1,042.36	Paraprofessional hours	\$1,000.00
Requested modification professional units	\$13,524.51	Requested modification paraprofessional units	-\$11,045.70
Allowable movement 10% maximum	\$104.24	Allowable movement 10% maximum	\$100.00

Professional Rate:	\$67.84
Paraprofessional Rate:	\$40.91

Original program	\$86,985.58	Within 10% Allowable:
Modified program	\$111,555.79	Exceeds 10% Maximum Allowable:



AMENDMENT NUMBER SEVEN

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER 02-025-30

WITH

HILLSIDES

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT**

This Amendment Number Seven ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and Hillside, ("CONTRACTOR"), for administration of CAPIT Program Services on this 10th day of May, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number Seven is to redistribute Fiscal Year 2010-11 funds reserved to current CAPIT CONTRACTORS within Supervisorial District One,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 4.0 CONTRACT SUM, Subsection 4.2 is amended to read as:
 - 4.2 The total amount payable under this Contract shall not exceed \$270,811 hereinafter referred to as "Maximum Contract Sum." The annual amount payable under this Contract shall not exceed \$105,811.39 for FY 2010-11.
2. Section 6.0 **CONTRACT FUNDING**, subsection 6.2.2 added to read as follows:
 - 6.2.2 Annual funding according to Supervisorial District for FY 2010-11 will be as follows:

FIRST DISTRICT	\$	<u>105,811.39</u>
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	
FOURTH DISTRICT	\$	
FIFTH DISTRICT	\$	
ANNUAL TOTAL	\$	<u>105,811.39</u>

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

3. Exhibit B-2, Revised Budget for Fiscal Year 2010-11, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Contract to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Los Angeles County

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By Benjamin Zavala
Deputy



I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Zavala
Deputy

Hillsides
CONTRACTOR

By gmc
Name JOSEPH M. COSTA

Title CEO

By John F. Sterner
Name John F. Sterner

Title CFO

95-1644002
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN, COUNTY COUNSEL

BY Kathleen Bramwell
Kathleen Bramwell, Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 MAY 10 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77511

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

EXHIBIT B-2

CONTRACT PROGRAM MODIFICATION REQUEST

AB1733 CONTRACT NUMBER: _____

AB2994 CONTRACT NUMBER: _____

NAME OF AGENCY: Hillsides

FISCAL YEAR: 2010-2011 AMOUNT OF CONTRACT AFFECTED: \$105,811.39

DATE OF REQUEST: 9-21-10 MODIFICATION# 1

EFFECTIVE DATE OF MODIFICATION:

REASON FOR REQUEST: Hillsides has seen an increase in demand for Child Abuse Prevention Services for families who cannot otherwise access government programs in District 1. Hillsides pursued an increase in funds through the re-allocation of another provider's District 1 CAPIT funds as an opportunity to reach more under served and hard to reach families at risk for abuse.

SIGNATURE: [Signature] TEL: 323- 254-2274 ext 460 DATE: 9-21-10

REQUEST MUST MEET THE FOLLOWING GUIDELINES

A. PROGRAM MODIFICATION:

- 1.- May increase or decrease the number of units of service between the professional and paraprofessional cost categories.
- 2.- Shall not change the total Agreement amount.
- 3.- Must be in writing and approved by the County Manager.
- 4.- Must be in the best interest of the county.

B. DOES REQUEST FALL INTO THESE AUTHORIZED GUIDELINES? YES _____ NO _____

RECOMMENDED ACTION: APPROVE DISAPPROVE RETURNED FOR RESUBMISSION

APPROVAL [Signature] DATE 10/8/2010
PROGRAM SPECIALIST

I CONCUR /DO NOT CONCUR WITH RECOMMENDATION [Signature] DATE 1/27/11
Program Manager

CAPIT Budget Modification Form

CAPIT STAFF TO FILL IN ONLY THE GREEN SECTIONS OF THIS FORM

Agency Name/District: Hillside District 1	AB 1733 Contract #:	
Date:	Bud Mod #:	AB 2994 Contract #:
	9/21/2010	1

Service Hours

Client Services	Professional		Paraprofessional		Totals	%Service Hours
	Before	After	Before	After		
Intake	24	24	0	0	24	1.42%
Agency Off-Site Counseling	767,9285	384,7342	280	343	1227,7342	72.49%
Parent Education Support Groups	47	47	45	45	92	5.43%
Home Counseling	30	30	0	0	70	4.13%
Parenting Skills Instruction	0	30	0	15	75	4.43%
Case Management	28	38	82	97	185	10.92%
4 hour telephone availability to Agency's clients	20	20	0	0	20	1.18%
Totals	916,9285	1183,7342	407	510	1693,7342	100.00%

Professional hours	\$64,185.00
Requested modification professional units	\$82,861.39
allowable movement 10% maximum	\$6,418.50

Paraprofessional Requested modification paraprofessional units	\$18,315.00
allowable movement 10% maximum	\$22,950.00
	\$11,834.50

\$8,250.00

Professional Rate:	\$70.00
Paraprofessional Rate:	\$45.00

original program	\$82,500.00	Within 10% Allowable:
modified program	\$105,814.39	Exceeds 10% Maximum Allowable:



AMENDMENT NUMBER EIGHT

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER 02-025-32

WITH

HUMAN SERVICES ASSOCIATION

77512

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT**

This Amendment Number Eight ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and Human Services Association, ("CONTRACTOR"), for administration of CAPIT Program Services on this 10th day of May, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number Eight is to redistribute Fiscal Year 2010-11 funds reserved to current CAPIT CONTRACTORS within Supervisorial District One,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 4.0 CONTRACT SUM, Subsection 4.2 is amended to read as:
 - 4.2 The total amount payable under this Contract shall not exceed \$754,396 hereinafter referred to as "Maximum Contract Sum." The annual amount payable under this Contract shall not exceed \$144,596.19 for FY 2010-11.
2. Section 6.0 **CONTRACT FUNDING**, subsection 6.2.2 added to read as follows:
 - 6.2.2 Annual funding according to Supervisorial District for FY 2010-11 will be as follows:

FIRST DISTRICT	\$	<u>144,596.19</u>
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	
FOURTH DISTRICT	\$	
FIFTH DISTRICT	\$	
ANNUAL TOTAL	\$	<u>144,596.19</u>

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

3. Exhibit B-2, Revised Budget for Fiscal Year 2010-11, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER EIGHT
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Contract to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Los Angeles County

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By Benjamin Zavala
Deputy



Human Services Association
CONTRACTOR

By Leticia D. Chacón

Name Leticia D. Chacón

Title Associate Director

By Paul L. Rivera

Name Paul L. Rivera

Title President of Board

95-1816054
Tax Identification Number

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Zavala
Deputy

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN, COUNTY COUNSEL

BY Kathleen Bramwell
Kathleen Bramwell, Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 MAY 10 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77512

COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES EXHIBIT B-2

CONTRACT PROGRAM MODIFICATION REQUEST

AB1733 CONTRACT NUMBER: 72621-A22

AB2994 CONTRACT NUMBER: 72621-B22

NAME OF AGENCY: Human Services Association

FISCAL YEAR: 10/11 AMOUNT OF CONTRACT AFFECTED: \$144,596.19

DATE OF REQUEST: 9/22/2010 MODIFICATION# 1

EFFECTIVE DATE OF MODIFICATION _____

REASON FOR REQUEST Additional funds were allocated to HSA's 1733 CAPIT program. Units were increased within both the professional and para-professional categories. Specifically, agency onsite/offsite counseling and case management services were increased, in-home counseling services were decreased due to the demand for onsite services, and units were added for Outreach.

SIGNATURE: Susanne Sundberg TEL: (562) 806-5400 DATE: 9-22-10

REQUEST MUST MEET THE FOLLOWING GUIDELINES

A. PROGRAM MODIFICATION:

- 1.- May increase or decrease the number of units of service between the professional and paraprofessional cost categories.
- 2.- Shall not change the total Agreement amount.
- 3.- Must be in writing and approved by the County Manager.
- 4.- Must be in the best interest of the county.

B. DOES REQUEST FALL INTO THESE AUTHORIZED GUIDELINES? YES ___ NO ___

RECOMMENDED ACTION: APPROVE DISAPPROVE RETURNED FOR RESUBMISSION

APPROVAL [Signature] DATE 10/4/2010
PROGRAM SPECIALIST

I CONCUR / DO NOT CONCUR WITH RECOMMENDATION [Signature] DATE 1/27/11
Program Manager

CAPIT 1733/2994 Budget Modification Form

CAPIT STAFF TO FILL IN ONLY THE GREEN SECTIONS OF THIS FORM

Agency Name/District:	HUMAN SERVICES ASSOCIATION		AB 1733 Contract #		72621-A22
Date:	1/3/2011	Bud Mod #:	1	AB 2994 Contract #	72621-B22
Service Hours					
Client Services	Professional		Paraprofessional		Totals
	Before	After	Before	After	
Intake	67	67	42.5	42.5	109.5
Agency Off-Site Counseling	1091.25	1519	244.25	327	1846
Parent Education Support Groups	84.25	84.25	0	0	84.25
-Home Counseling	72	40	8	4	44
-Parenting Skills Instruction	10	5	0	0	5
Case Management	75.5	75.5	30.25	36.0265	111.5265
Outreach	0	10	0	0	10
1 hour telephone availability to agency's clients	1	1	1	1	2
Totals:	1401	1801.75	326	410.5265	2212.2765
					100.00%

Professional hours	\$98,070.00	Paraprofessional hours	\$14,670.00
Requested modification professional units	\$28,052.50	Requested modification paraprofessional units	-\$3,803.69
Allowable movement 10% maximum	\$9,807.00	Allowable movement 10% maximum	\$1,467.00

Professional Rate:	\$70.00
Paraprofessional Rate:	\$45.00

Original program	\$112,740.00	Within 10% Allowable:	
Modified program	\$144,596.19	Exceeds 10% Maximum Allowable:	



AMENDMENT NUMBER SEVEN

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER 02-025-44

WITH

PARENTS ANONYMOUS, INC.

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT**

This Amendment Number SEVEN ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and Parents Anonymous, Inc., ("CONTRACTOR"), for administration of CAPIT Program Services on this 10th day of May, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number Seven is to redistribute Fiscal Year 2010-11 funds reserved to current CAPIT CONTRACTORS within Supervisorial District One,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 4.0 CONTRACT SUM, Subsection 4.2 is amended to read as:
 - 4.2 The total amount payable under this Contract shall not exceed \$219,503 hereinafter referred to as "Maximum Contract Sum." The annual amount payable under this Contract shall not exceed \$39,502.95 for FY 2010-11.
2. Section 6.0 **CONTRACT FUNDING**, subsection 6.2.2 added to read as follows:
 - 6.2.2 Annual funding according to Supervisorial District for FY 2010-11 will be as follows:

FIRST DISTRICT	\$	<u>39,502.95</u>
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	
FOURTH DISTRICT	\$	
FIFTH DISTRICT	\$	
ANNUAL TOTAL	\$	<u>39,502.95</u>

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

3. Exhibit B-2, Revised Budget for Fiscal Year 2010-11, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Contract to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Los Angeles County

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By Benjamin Javala
Deputy



Parents Anonymous, Inc.
CONTRACTOR

By Meryl Levine

Name MERYL LEVINE

Title VICE President of Development

By _____

Name _____

Title _____

23-7278097
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN, COUNTY COUNSEL

BY Kathleen Bramwell
Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 MAY 10 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77513

I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Javala
Deputy

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

EXHIBIT B-2

CONTRACT PROGRAM MODIFICATION REQUEST

AB1733 CONTRACT NUMBER: 02-025-44

AB2994 CONTRACT NUMBER: _____

NAME OF AGENCY: Parents Anonymous Inc.

FISCAL YEAR: 2010-2011 AMOUNT OF CONTRACT AFFECTED: \$ 39,502.95

DATE OF REQUEST: 10/1/2010 MODIFICATION# _____ DISTRICT# 1

EFFECTIVE DATE OF MODIFICATION _____

REASON FOR REQUEST An adjusted allocation for FY 2010/2011 was issued by DCFS due to the Bienvenidos funds redistribution from District 1 (SPA 7) per notification from Yesenia Mendosa on September 7, 2010.

SIGNATURE: *Sandra Williams* TEL: 909-621-6184 Ext 216 DATE: 10-4/2010
Sandra Williams Ph.D.

REQUEST MUST MEET THE FOLLOWING GUIDELINES

A. PROGRAM MODIFICATION:

- 1.- May increase or decrease the number of units of service between the professional and paraprofessional cost categories.
- 2.- Shall not change the total Agreement amount.
- 3.- Must be in writing and approved by the County Manager.
- 4.- Must be in the best interest of the county.

B. DOES REQUEST FALL INTO THESE AUTHORIZED GUIDELINES? YES _____ NO _____

RECOMMENDED ACTION: APPROVE DISAPPROVE _____ RETURNED FOR RESUBMISSION _____

APPROVAL *[Signature]* DATE 1/27/11
PROGRAM SPECIALIST

I CONCUR /DO NOT CONCUR WITH RECOMMENDATION *[Signature]* DATE 1/27/11
Program Manager

CAPIT 1733/2994 Budget Modification Form																					
CAPIT STAFF TO FILL IN ONLY THE GREEN SECTIONS OF THIS FORM																					
Agency Name/District	Parents Anonymous Inc. District I							AB 1733 Contract #	02-025-44												
Date	10/4/2010			Bud Mod #				AB 2994 Contract #													
Service Hours																					
Client Services	Professional		Paraprofessional		Totals	%Service Hours															
	Before	After	Before	After																	
Intake						0	0		0.00%												
Agency Off-Site Counseling						0	0		0.00%												
Parent Education Support Groups	136.25	174.75	472.5	606.01	780.76			100.00%													
In-Home Counseling					0			0.00%													
In-Parenting Skills Instruction					0			0.00%													
Case Management					0			0.00%													
Cureach					0			0.00%													
24-hour telephone availability to Agency clients					0			0.00%													
Totals:	136.25	174.75	472.5	606.01	780.76			100.00%													
<table border="1" style="width: 100%;"> <tr> <td>Professional hours</td> <td>\$9,537.50</td> <td>Paraprofessional hours</td> <td>\$21,262.50</td> </tr> <tr> <td>Requested modification professional units</td> <td>\$2,693.00</td> <td>Requested modification paraprofessional units</td> <td>\$6,067.95</td> </tr> <tr> <td>Allowable movement 10% maximum</td> <td>\$953.75</td> <td>Allowable movement 10% maximum</td> <td>\$2,126.25</td> </tr> </table>										Professional hours	\$9,537.50	Paraprofessional hours	\$21,262.50	Requested modification professional units	\$2,693.00	Requested modification paraprofessional units	\$6,067.95	Allowable movement 10% maximum	\$953.75	Allowable movement 10% maximum	\$2,126.25
Professional hours	\$9,537.50	Paraprofessional hours	\$21,262.50																		
Requested modification professional units	\$2,693.00	Requested modification paraprofessional units	\$6,067.95																		
Allowable movement 10% maximum	\$953.75	Allowable movement 10% maximum	\$2,126.25																		
Professional Rate:	\$70.00	Original program	\$80,800.00	Within 10% Allowable																	
Paraprofessional Rate:	\$45.00	Modified program	\$39,502.95	Exceeds 10% Maximum Allowable																	



AMENDMENT NUMBER SEVEN

**TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733 / AB 2994 CONTRACT**

CONTRACT NUMBER 02-025-63-A

WITH

SPIRITT FAMILY SERVICES

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT (CAPIT) PROGRAM SERVICES AB 1733 / AB 2994 CONTRACT**

This Amendment Number Seven ("Amendment") to Child Abuse and Neglect Prevention, Intervention and Treatment (CAPIT) Program Services AB 1733/AB 2994 Contract, ("Contract") adopted by the Board of Supervisors on June 24, 2003, is made and entered into by and between County of Los Angeles, ("COUNTY"), and SPIRITT Family Services, ("CONTRACTOR"), for administration of CAPIT Program Services on this 10th day of May, 2011.

WHEREAS, COUNTY and CONTRACTOR are parties to a CAPIT Program contract and CONTRACTOR has been providing CAPIT services to the COUNTY; and

WHEREAS, in accordance to California Department of Social Services (CDSS) regulations at 23.604 Contract Provisions Section .4 and Subpart .42, this Amendment is prepared pursuant to the current contract provisions set forth in Section 22.0 Changes and Amendments; and

WHEREAS, the purpose of this Amendment Number Seven is to redistribute Fiscal Year 2010-11 funds reserved to current CAPIT CONTRACTORS within Supervisorial District One,

NOW, THEREFORE, in consideration of the foregoing and mutual consent herein contained, COUNTY and CONTRACTOR hereby agree to amend the Contract as follows:

1. Section 4.0 CONTRACT SUM, Subsection 4.2 is amended to read as:
 - 4.2 The total amount payable under this Contract shall not exceed \$408,060 hereinafter referred to as "Maximum Contract Sum." The annual amount payable under this Contract shall not exceed \$64,403.29 for FY 2010-11.
2. Section 6.0 **CONTRACT FUNDING**, subsection 6.2.2 added to read as follows:
 - 6.2.2 Annual funding according to Supervisorial District for FY 2010-11 will be as follows:

FIRST DISTRICT	\$	<u>64,403.29</u>
SECOND DISTRICT	\$	
THIRD DISTRICT	\$	
FOURTH DISTRICT	\$	
FIFTH DISTRICT	\$	
ANNUAL TOTAL	\$	<u>64,403.29</u>

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

3. Exhibit B-2, Revised Budget for Fiscal Year 2010-11, is attached and incorporated as part of Exhibit B, Budget.

ALL OTHER TERMS AND CONDITIONS OF THIS CONTRACT SHALL REMAIN IN FULL FORCE AND EFFECT.

**AMENDMENT NUMBER SEVEN
TO CHILD ABUSE AND NEGLECT PREVENTION, INTERVENTION AND
TREATMENT PROGRAM SERVICES
AB 1733/AB 2994 CONTRACT**

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Mayor and the seal of such Board to be hereto affixed and attested by the Executive Office thereof, and CONTRACTOR has caused this Contract to be subscribed in its behalf by its duly authorized officer as of the day, month and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

COUNTY OF LOS ANGELES

By Mike Antonovich
Mayor, Los Angeles County

ATTEST:

SACHI A. HAMAI
Executive Officer-Clerk of the
Los Angeles County
Board of Supervisors

By Benjamin Zavala
Deputy



I hereby certify that pursuant to
Section 25103 of the Government Code,
delivery of this document has been made.

SACHI A. HAMAI
Executive Officer
Clerk of the Board of Supervisors

By Benjamin Zavala
Deputy

CONTRACTOR

By R. W. Stottenberg
Name R. W. Stottenberg
Title Board Chair

By ana
Name Ana Torres
Title Executive Director

95-255-2683
Tax Identification Number

APPROVED AS TO FORM:

BY THE OFFICE OF COUNTY COUNSEL
ANDREA SHERIDAN ORDIN, COUNTY COUNSEL

BY Kathleen Bramwell
Kathleen Bramwell, Principal Deputy County Counsel

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

23 MAY 10 2011

Sachi A. Hamai
SACHI A. HAMAI
EXECUTIVE OFFICER

77514

DEPARTMENT OF CHILDREN AND FAMILY SERVICES

EXHIBIT B-2

CONTRACT PROGRAM MODIFICATION REQUEST

AB1733 CONTRACT NUMBER: 02-025-63-A

AB2994 CONTRACT NUMBER:

^{Total}
New Allocation Amount: \$4,403.29

NAME OF AGENCY: SPIRITT Family Services

FISCAL YEAR: 10-11 AMOUNT OF CONTRACT AFFECTED: \$14,189.32

DATE OF REQUEST: 10/7/10 MODIFICATION# 1

EFFECTIVE DATE OF MODIFICATION

REASON FOR REQUEST Reallocation of Bienvenidos Funds

SIGNATURE:  TEL: 562 903-7000 DATE: 10/7/10

REQUEST MUST MEET THE FOLLOWING GUIDELINES

A. PROGRAM MODIFICATION:

- 1.- May increase or decrease the number of units of service between the professional and paraprofessional cost categories.
- 2.- Shall not change the total Agreement amount.
- 3.- Must be in writing and approved by the County Manager.
- 4.- Must be in the best interest of the county.

B. DOES REQUEST FALL INTO THESE AUTHORIZED GUIDELINES?

YES ☒ NO ☐

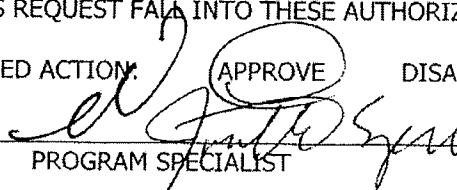
RECOMMENDED ACTION:

APPROVE

DISAPPROVE

RETURNED FOR RESUBMISSION

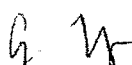
APPROVAL


PROGRAM SPECIALIST

DATE

11-18-10

I CONCUR /DO NOT CONCUR WITH RECOMMENDATION


Program Manager

DATE

11/18/10

CAPIT 1733/2994 Budget Modification Form

EXHIBIT B-2

CAPIT STAFF TO FILL IN ONLY THE GREEN SECTIONS OF THIS FORM

Agency Name/District:	SPIRITT Family Services		AB 1733 Contract #:		02-025-63-A	
Date:	March 4, 2010		Bud Mod #:		1	
<div> <div>AB 2994 Contract #:</div> </div>						
<div> <div>Service Hours</div> </div>						
Client Services	Professional		Paraprofessional		Totals	%Service Hours
	Before	After	Before	After		
Intake	18	22	6	6	28	2.89%
Agency Off-Site Counseling	447	621	100	130.5175	751.5175	77.51%
Parent Education Support Groups	180	180	0	0	180	18.57%
Home Counseling	0	5	0	0	5	0.52%
Parenting Skills Instruction	0	0	0	0	0	0.00%
Case Management	2	2	1	1	3	0.31%
Outreach	0	0	0	0	0	0.00%
4 hour telephone availability to agency's clients	1	1	1	1	2	0.21%
Totals:	648	831	108	138.5175	969.5175	100.00%

Professional hours	\$45,360.00	Paraprofessional hours	\$4,860.00
Requested modification professional units	\$12,810.00	Requested modification paraprofessional units	-\$1,373.29
Allowable movement 10% maximum	\$4,536.00	Allowable movement 10% maximum	\$486.00

Professional Rate:	\$70.00
Paraprofessional Rate:	\$45.00

Original program	\$50,220.00	Within 10% Allowable:	
Modified program	\$64,403.29	Exceeds 10% Maximum Allowable:	

REALLOCATION OF FUNDS

Supervisory District One

AGENCY	CONTRACT NUMBER	AB1733 & 2994** ANNUAL CONTRACT AMT	% ALLOCATED	AMOUNT ALLOCATED	NEW	
					CONTRACT	AMOUNT
Bienvenidos Children's Ctr	02-025-02	\$102,636.09				
Foothill Family Service	02-025-20	\$86,978.85	23.95%	\$24,576.94		\$111,555.79
Hillside	02-025-30	\$82,500.00	22.71%	\$23,311.39		\$105,811.39
Human Services Association	02-025-32	\$112,740.43	31.04%	\$31,855.76		\$144,596.19
Parents Anonymous, Inc.	02-025-44	\$30,800.27	8.48%	\$8,702.68		\$39,502.95
Spritt Family Services	02-025-63-A	\$50,213.97	13.82%	\$14,189.32		\$64,403.29
Totals		\$363,233.52	100.00%	\$102,636.09		